



**MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT
AGRICULTURAL VALUE CHAIN DEVELOPMENT PROJECT (AVC_DP)**

**CALL FOR EXPRESSION OF INTEREST
N° 016/ AMI/MINADER/PDCVA/UCP/2018 OF 1st August 2018
(CONSULTING SERVICES)
FOR THE RECRUITMENT OF TWELVE (12) YOUTH INCUBATION CENTERS COORDINATORS
Funding : BAD LOAN N° 2000I300I503I**

In the framework of the loan agreement occurred on October 21, 2016 between the Republic of Cameroon and the African Development Bank Group (AfDB) about the financing of the Agricultural Value Chain Development Project (PD_CVA), it is planned the signing of a convention with the International Institute of Tropical Agriculture (IITA) for the implementation of component 3, entitled « Development of Youth Agricultural Entrepreneurship ». This agreement, signed on May 17, 2018, aims to train 1,536 young people in incubation centers, agricultural business development for young people and the funding of youth businesses.

The Minister of Agriculture and Rural Development launches in the frame of the Agricultural Value Chain Development Project (PD_CVA), a Call For Expression of Interest for the recruitment of twelve coordinators for the incubation centers being created.

The recruited coordinators will have the mission to :

- a. Manage the incubation center (YABIC);
- b. Liaise between YABIC, IITA and PD_CVA;
- c. Implement YABIC activities in line with the objectives of the Youth Entrepreneurship component of PDCVA;
- d. Identify, in collaboration with the agriprenuer candidates, the learning priorities based on the objectives of the youth entrepreneurship component of the PDCVA and the particular interest of each candidate;
- e. Identify additional needs in terms of material and human resources to ensure the achievement of each candidate's training objectives;
- f. Collaboratively seek with IITA, the additional resources required to achieve the objectives;
- g. Archive YABIC activities and results according to the logframe developed together with the monitoring and evaluation officer of the Coordination Unit of the Young Entrepreneurship component of IITA;
- h. Contribute to the implementation of the strategic plan for effective communication of the IITA Youth Entrepreneurship component within YABIC, developed together with the communication officer of this component;
- i. Establish and maintain partnerships with stakeholders in and beyond the region where YABIC is located in order to achieve the objectives of the IITA Youth Entrepreneurship component.
- j. Facilitate collaboration of Agriprenuer candidates and stakeholders in the region where YABIC is located to disseminate lessons learned and information sharing for sustainability and outreach for greater impact;
- k. Establish collect feedback mechanisms to improve project processes, including meetings with key stakeholders;
- l. Generate YABIC data to be included in the quarterly and annual reports according to the IITA Youth Entrepreneurship Logframe.
- m. Assume any other task, relevant to the position, useful to the success of the project and assigned by the coordinator of the youth entrepreneurship component of the IITA.

Place of employment and duration of the mission

The regions included in this mission are Central, East, South, Littoral and Southwest Cameroon. The coordinators will be recruited for a period of 24 months renewable based on a satisfactory performance evaluation. The contract renewal will not exceed the useful life of the agreement between IITA and PDCVA.

Qualification criteria and key skills

Qualification

- a- To be of Cameroonian nationality aged 45 at most

b- Justify of a university level Bac + 4 at least

c- Demonstrate a minimum experience of two years in Cameroon in a relevant field responsibilities of the position ; recent experience (from early 2017) would be an asset

d- Have an ability to communicate fluently (read, spoken and written) in French and / or in English; bilingualism (French-English) would be a great asset

Key skills

- a. Theoretical and practical knowledge of project management
 - i. Project Administration or Project Team Management
 - ii. planning and execution of project-related activities
 - iii. practical knowledge project management software would be a great asset
- b. Demonstrated experience working in the Microsoft office environment (Word, excel, powerpoint and Internet etc.)
- c. Pratical experience developing, maintaining and managing databases would be a great asset
- d. Availability to travel frequently within the country and occasionally outside the country
- e. Ability to work in a team and ensure the high performance of the team
- f. Ability to pay attention to detail and accuracy
- g. Adapting to variables and changing situations
- h. objective judgment of opinions and facts

The Minister of Agriculture and Rural Development invites interested candidates to present their expressions of interest in order to provide the services described above.

Composition of the application file

Expressions of interest written in French or English must be accompanied by the following documents :

- A nationality certificate issued less than three (03) months
- A certified copy of the highest diploma less than three (03) months old
- A curriculum vitae dated and signed by the candidate and clearly showing three references attesting to his morality, his training and his experience
- Work certificates or any other paper that can attest to the candidate's experience.

Applications must be submitted in **five (05) copies**, including one original and four copies, at the following address later the **22 August 2018** and labelled as such

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FOR THE RECRUITMENT OF TWELVE (12) YOUTH INCUBATION CENTERS
COORDINATORS (Indicate the chosen region, two (02) maximum)
TO BE OPENED ONLY IN THE BID OPENING SESSION »**

Address:

Coordination Unit of the Agricultural Value Chain Development Project (PD_CVA), located in the Bastos/Golf neighborhood, next to the Embassy of Libya, Yaounde-Cameroon, Phone : 691- 14- 80- 82 / 691- 14- 80- 81, Email : pdcva.pdcva@gmail.com with copy to amahamatandriano@yahoo.fr; etemesonbd@yahoo.fr; jcessih@yahoo.fr

The Minister of Agriculture and Rural Development
Henri EYEBE AYISSI